**Excel Assignment - 9**

1. What are the different margins options and do we adjust the margins of

the excel worksheet?

Ans:

click Normal, Wide, or Narrow. Tip: If you previously used a custom margin setting, that setting is available as the Last Custom Setting option. To specify custom page margins, click Custom Margins and then—in the Top, Bottom, Left, and Right boxes—enter the margin sizes that you want.

2. Set a background for your table created.

Ans:

The background-image property is used to set the image as the background of the table. The width and height properties are used to set the size of the table. The class is applied to the <table> tag in the HTML file.

3. What is freeze panes and why do we use freeze panes? Give

examples.

Ans:

* Open your Excel workbook and go to the worksheet where you want to freeze the top row.
* Click on the View tab on the Ribbon at the top of Excel.
* Look for the Window group within the View tab.
* Click on Freeze Panes. A dropdown menu will appear.
* Select Freeze Top Row from the dropdown menu.

4. What are the different features available within the Freeze Panes

command?

Ans:

To keep an area of a worksheet visible while you scroll to another area of the worksheet, go to the View tab, where you can Freeze Panes to lock specific rows and columns in place, or you can Split panes to create separate windows of the same worksheet.

5. Explain what the different sheet options present in excel are and what

they do?

Ans:

In Excel, the right-click with mouse button usually displays the context menu for the selected element. When we press the right-click on any Sheet tabs, Excel displays a list of options relevant to Excel sheets. The list includes various sheet options. However, this list is usually called the 'worksheet menu'.